

Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP

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Meeting: CABINET

Date and Time: Tuesday, 12 December 2023 at 10.00 am

Venue: Council Chamber, Catmose, Oakham, LE15 6HP

Democratic Services Officer to contact: David Ebbage 01572 720972
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A G E N D A

- 1) APOLOGIES FOR ABSENCE
- 2) ANNOUNCEMENTS FROM THE CHAIRMAN AND/OR HEAD OF THE PAID SERVICE

- 3) DECLARATIONS OF INTEREST

In accordance with the Regulations, Members are required to declare any personal or prejudicial interests they may have and the nature of those interests in respect of items on this Agenda and/or indicate if Section 106 of the Local Government Finance Act 1992 applies to them.

- 4) MINUTES

To confirm the Minutes and Decisions made at the meeting of the Cabinet held on 14th November 2023.

(Pages 3 - 6)

5) ITEMS RAISED BY SCRUTINY

To receive items raised by members of scrutiny which have been submitted to the Leader and Chief Executive.

6) CONTRACT FOR THE ADULTS AND CHILDRENS CASE MANAGEMENT IT SYSTEM

To receive Report No.154/2023 from the Deputy Leader and Portfolio Holder for Resources.
(Pages 7 - 10)

7) ANY ITEMS OF URGENT BUSINESS

To receive items of urgent business which have previously been notified to the person presiding.

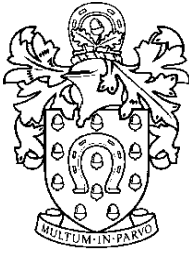
8) DATE OF NEXT MEETING

Thursday, 11th January 2024.

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MEMBERS OF THE CABINET: Councillor G Waller (Chair)
Councillor A Johnson
Councillor P Browne
Councillor D Ellison
Councillor T Smith
Councillor C Wise

Quorum: 2



Rutland County Council

Catmose Oakham Rutland LE15 6HP

Telephone 01572722577 Email:democraticservices@rutland.gov.uk

MINUTES AND RECORD OF DECISIONS AT A MEETING OF THE CABINET

Tuesday, 14th November, 2023 at 10.00 am

PRESENT: Councillor G Waller (Chair) Councillor A Johnson
Councillor P Browne Councillor T Smith

ABSENT: Councillor D Ellison Councillor C Wise

OFFICERS PRESENT: Mark Andrews Chief Executive
Angela Wakefield Strategic Director for Law and Governance
Dawn Godfrey Strategic Director for Children's Services
Kim Sorsky Strategic Director for Adult Services and Health
Kirsty Nutton Strategic Director for Resources
Penny Sharp Strategic Director for Places
David Ebbage Democratic Services Officer

Decisions published on 15 November 2023.

Key Decisions will be implemented on 23 November unless the Call-in Procedure as outlined in Procedure Rule 149 is invoked.

1 APOLOGIES FOR ABSENCE

Apologies were received from Councillor C Wise and Councillor D Ellison.

2 ANNOUNCEMENTS FROM THE CHAIRMAN AND/OR HEAD OF THE PAID SERVICE

There were no announcements from the Chairman or Head of Paid Service.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 MINUTES

Consideration was given to the minutes of the meeting held on 17 October 2023.

RESOLVED

- a) That the minutes of the meeting held on 17 October 2023 be **APPROVED**.

5 ITEMS RAISED BY SCRUTINY

No items were raised.

6 2023/24 QUARTER 2 - REVENUE AND CAPITAL FORECAST REPORT

Report No.168/2023 was introduced by Councillor A Johnson, Deputy Leader and Portfolio Holder for Resources.

Councillor Johnson explained that under the Council's constitution Cabinet was responsible for overseeing matters relating to the Council's financial (capital and revenue) resources, within the budget set by Council each year at Budget Council.

The report provided Cabinet with the forecast outturn position for both the revenue budget and capital programme for 2023/24.

It was confirmed to Members that the Council would look at the current recruitment practices differently and look to inject new ideas around that aspect and to attract new talent in different ways. Extra investment would be needed to assist with that approach.

The net revenue budget for 2023/24, agreed at Full Council in February 2023, was approved at £49.3m. The details within the report reconciled the movements to the budget through the year to the revised budget for the 'Net Cost of Services' the year of £45.2m.

The Capital programme budget reported in the Q1 report (116/2023) was £38.1m and had increased by £2.7m to a revised capital programme of £40.9m.

The 2023/24 budget was underpinned with £1.1m of savings from the cost-of-service delivery.

The Leader congratulated Council staff for hitting the challenging targets which were set in terms of savings.

It was moved by Councillor A Johnson and seconded that the recommendations of Report No. 168/2023 be approved. Upon being put to the vote, with four votes in favour the motion was unanimously carried.

RESOLVED

That Cabinet:

- a) **NOTED** the forecast year end position as at the end of September (second quarter) for
 - a. Revenue Position (Section 3)
 - b. Capital Position (Section 4)
 - c. Dedicated Schools Grant (Section 5)
- b) **NOTED** the update on the achievement of the 2023/24 savings proposals (Section 6), and progress made on the Financial Sustainability Strategy (Section 7).

- c) **APPROVED** the approach to the 2023/24 forecast underspend detailed 3.11 - 3.14 that half of the forecast underspend is used to mitigate in year risk pressures and for the remainder to be used to fund activity which supports financial sustainability. Delegation for use to be with the Chief Executive in consultation with the Strategic Director for Resources, the Portfolio Holder for Finance and the Leader of the Council based on the three themes noted in the report.
- d) **NOTED** performance against the Treasury Management Prudential Indicators is in line or better with the strategy set (Appendix B).

7 **PERFORMANCE REPORT 2022-2023**

Report No.167/2023 was introduced by Councillor A Johnson, Deputy Leader and Portfolio Holder for Resources.

The report provided Cabinet with a performance update outlining progress year to date against the Corporate Strategy 2022-2027.

The performance and delivery dashboard (Appendix A) formed part of the Councils overarching performance management process designed to improve the quality of Council services by understanding our progress and areas requiring action.

The dashboard included progress against the two-year delivery programme and the key performance indicators underpinning the Corporate Strategy.

Performance was reported to Cabinet four times per year. This was the second report of 2023 and provided the latest position at the end of quarter two, covering the period April to September 2023.

It was moved by Councillor A Johnson and seconded that the recommendations of Report No. 167/2023 be approved. Upon being put to the vote, with four votes in favour the motion was unanimously carried.

RESOLVED

That Cabinet:

- a) **NOTED** the contents of the performance report and the progress in delivering the strategic aims within the Corporate Strategy 2022-2027.

8 **GREEN WASTE CHARGES FOR 2024/25**

Report No.166/2023 was introduced by Councillor A Johnson, Deputy Leader and Portfolio Holder for Resources.

The report requested approval of revised charges for Green Waste collections in 2024/25.

Option 3 within the report was recommended which explained should the subscription cost increase to £57, it was possible that approximately 5% of subscriptions would be lost. To mitigate this loss, the subscription charge could therefore be set at £60 in order to fully cover costs.

Members agreed that the increased price represented good value for money for the amount of green waste households produced within Rutland.

It was moved by Councillor A Johnson and seconded that the recommendations of Report No. 166/2023 be approved. Upon being put to the vote, with four votes in favour the motion was unanimously carried.

RESOLVED

That Cabinet:

- a) **APPROVED** the proposed annual charge of £60 per bin for the 2024/25 financial year.
- b) **AUTHORISED** the Strategic Director for Resources, in consultation with the Cabinet Member with Portfolio for Environment, to revise as necessary the terms and conditions associated with the implemented chargeable service for the kerbside collection of green waste.
- c) **APPROVED** the recommendation that future green waste charges are included in the annual Fees and Charges report a year in advance.

9 ANY ITEMS OF URGENT BUSINESS

There were no items of urgent business.

10 DATE OF NEXT MEETING

Tuesday, 12th December 2023.

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The Chairman declared the meeting closed at 11.06am.

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CABINET

12 December 2023

CONTRACT FOR THE ADULTS AND CHILDRENS CASE MANAGEMENT IT SYSTEM

Report of the Deputy Leader and Portfolio Holder for Resources

Strategic Aim:	All	
Key Decision: Yes	Forward Plan Reference: FP/061023	
Exempt Information	No	
Cabinet Member(s) Responsible:	Cllr A Johnson, Deputy Leader and Portfolio Holder for Resources	
Contact Officer(s):	Kirsty Nutton, Strategic Director for Resources	01572 758159 knutton@rutland.gov.uk
	Andy Nix, Head of IT and Customer Services	01572 758360 anix@rutland.gov.uk
Ward Councillors	N/A	

DECISION RECOMMENDATIONS

That Cabinet:
1. Approves the delegation of the award for the Adults and Childrens Case Management IT system to the Strategic Director for Resources.

1. PURPOSE OF THE REPORT

- 1.1 To seek approval to delegate the award of the hosting and maintenance contract to Liquidlogic owned by System C (LiquidLogic) as our incumbent provider, to ensure the optimum running and support of the Adults and Childrens Case Management system and other associated software products, under a new 7 year (5+2) contract.

2. BACKGROUND AND MAIN CONSIDERATIONS

- 2.1 The LiquidLogic system is the case management software system used by the Adults and Childrens directorates.
- 2.2 The system was originally procured via a Crown Commercial Services Framework and the original contract commenced 4th September 2015. This call-off contract allowed for service provision until 31st December 2020.

2.3 This call-off contract was extended during the Covid-19 pandemic under Regulation 72 (1)(c) of the Public Contract Regulations 2015 for an additional term of 36 months. The current contract is due to expire at the end of December 2023. The contract covers the hosting and support and maintenance of the product.

2.4 Since its original implementation in 2015, the system continues to remain fit for purpose and is seen as one of the best case management system for Social Care.

3. OPTIONS

3.1 The Council has made a significant investment in both financial resources and staff time to develop the system and LiquidLogic is now integral into the working practices of both the Adults and Childrens Directorates.

3.2 The system was originally selected from the national framework by a further competitive tender process and this achieved best value for the Council. The ongoing costs of annual support and maintenance has been index linked, to allow for cost transparency.

3.3 The alternative solution that could be considered is a migration to a new system. There would be a significant IT capital cost, as well as an impact on the service area in both staff time and resource to implementation a new system. This option has not been further considered.

4. PROCUREMENT MODEL

4.1 On the basis that a migration to a new system is not being recommended, discussions have commenced with LiquidLogic to negotiate a new direct award call-off contract.

4.2 The contract will be award under the Crown Commercial Services RM6259 Vertical Application Solutions (VAS) Framework under Lot 2: Education, Community Health and Social Care Solutions.

4.3 A new contract to cover support and maintenance of the case management system, will be based on an agreed annual rate starting in Year 1, which thereafter will be subject to an annual uplift during the life of the contract. The renegotiation of the contract is based upon the existing delivery and scope of the system.

4.4 The new call-off contract will be based on an initial 5 year term, with the option to extend for a further 2 years. The price agreed will also include two additional modules purchased within the last 12 months. The contract length is proposed as the maximum allowable under the Framework.

4.5 The negotiations on the exact provision included within the contract are being undertaken.

5. CONSULTATION

5.1 The Council is not required to consult on this matter.

6. ALTERNATIVE OPTIONS

6.1 As described in section 3.3 an alternative solution could be purchased. This option

is disregarded as there is neither a financial business case nor a compelling reason to change the system.

7. FINANCIAL IMPLICATIONS

7.1 The current costs of the maintenance of the system are in the current IT budget. The new contract will remain within the budget available, and the only increase will be an annual indexation increase. The breakdown of costs are set as part of the Framework and therefore represent value for money.

8. LEGAL AND GOVERNANCE CONSIDERATIONS

8.1 The Council has statutory duties under various pieces of legislation relating to the delivery of adults and children's services. The LiquidLogic system supports these functions.

8.2 The LiquidLogic system requires specific technical support which can only be provided by LiquidLogic and is hosted in their environment.

8.3 To ensure continuity of technical support, it is the intention to make a direct award using a national Crown Commercial Services Framework (RM6259 VAS), on the terms and conditions set out in the Framework. This ensures compliance with the Public Contracts Regulations 2015, and is in line with the Council's Contract Procedure Rules.

9. DATA PROTECTION IMPLICATIONS

9.1 A Data Protection Impact Assessments (DPIA) has not been completed because there are no risks/issues to the rights and freedoms of natural persons.

10. EQUALITY IMPACT ASSESSMENT

10.1 An Equality Impact Assessment has not been completed because there are no service, policy or organisational changes being proposed.

11. COMMUNITY SAFETY IMPLICATIONS

11.1 There are no community safety implications arising from this report.

12. HEALTH AND WELLBEING IMPLICATIONS

12.1 There are no health and wellbeing implications arising from this report.

13. CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

13.1 LiquidLogic is the IT system for Adults and Childrens Case Management. The system is fit for purpose and well integrated into the business areas' processes.

13.2 Liquidlogic requires ongoing support and maintenance to optimise performance and ensure compliance with legislation changes. It is therefore recommended that LiquidLogic is appointed to continue to host and provide the support and maintenance to the system, and that this contract is awarded via a direct award process using the Crown Commercial Services Framework, to ensure best value.

13.3 As negotiations on the exact specification and costs are currently under negotiation, it is recommended that the award is delegated to the Strategic Director for Resources. This will enable the contract to be awarded without delay on completion of negotiations.

14. BACKGROUND PAPERS

14.1 There are no background papers.

15. APPENDICES

15.1 There are no appendices.

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